

# AUTHORIZATION FORM — PROPERTY TAX REDUCTION APPEAL

SERVICE FEE

Due Date: 08/28/2009

Payment: \$189.00

Make checks payable to:  
(Please include your APN # on your Check or Money Order)



ASSESSOR'S ID NO.

As an owner of the real property identified as parcel number \_\_\_\_\_, I authorize \_\_\_\_\_ (PO Box 66762 Phoenix, AZ 85082 — (800) 581-0628) or its designee to prepare, sign and file an application and/or appeal requesting a reduction in my property taxes due to a decline in the value of my property. This authorization is for the current tax year. I understand that \_\_\_\_\_ I will provide me with copies of the formal appeal application files.

## Current Property Specifications

# of Bedrooms: \_\_\_\_\_ # of Bathrooms: \_\_\_\_\_

Sq. Footage: \_\_\_\_\_ Pool: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature is Required  
PAYMENT: \$189.00

Holbrook, AZ \_\_\_\_\_

PLEASE BE SURE TO SIGN. APPEAL CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE

## ANSWERS TO FREQUENTLY ASKED QUESTIONS

**Q: How was my Property Determined to have a Reduced Property Tax Amount?**

A: Due to declining real estate values in Arizona, \_\_\_\_\_ has proactively completed a review of recent comparable sales in your area. This analysis indicates that the January 1, 2009, estimated market value of your property has decreased relative to its January 1, 2009, estimated assessed value.

\_\_\_\_\_ encourages all homeowners to independently review the S&P/Case-Shiller Price Indices for yourself to see what your average home value is this year compared to last year.

**Q: What is Property Tax Reassessment?**

A: Property Tax Reassessment is a service provided to homeowners that have suffered a possible decline in market value. \_\_\_\_\_ will prepare and submit all necessary documentation to the County Assessor's Office and Assessment Appeals Board, and will act as your agent in all dealings with the County Assessor's Office and at all Assessment Appeals Board hearings.

\_\_\_\_\_ is not a government agency and at no time should the service fee be construed as mandatory unless you wish \_\_\_\_\_ to perform services on your behalf. Furthermore, our service has not been approved or endorsed by any government agency.

**Q: Should I Hire You or do it Myself?**

A: Self-representation is always an option and can be done for free. The difference in hiring \_\_\_\_\_ is that you will have a company whose full time job is the preparation and representation of homeowners in the property tax appeals process. \_\_\_\_\_ proprietary software and industry specific databases will ensure an aggressive strategy that will obtain the maximum property tax reduction and greatest savings for you, our client.

**Q: Are there any other fees?**

A: No, there are no additional fees.

**Q: How do I contact my local Assessor's office?**

A: \_\_\_\_\_ is not endorsed or affiliated with your local assessor and they may be contacted by calling your local government.

**Q: How Long does this Process Take?**

A: \_\_\_\_\_ will file all necessary forms immediately; however there is no guarantee as to how long the County Assessors will take to review your property reassessment request. If the Assessor's office does not approve our initial request for reassessment, \_\_\_\_\_ will appeal your case to the Assessment Appeals Board.

**Q: How is my Property Tax Bill Created?**

A: It takes three separate offices to produce and account for your property tax bill payment. The Assessor establishes the assessed value of your property by appraising the value of that property under applicable State law. The assessed value of your property is placed on the Assessment Roll. The Roll is then presented to the Auditor for further processing. The Auditor adds direct assessments to the Tax Roll then applies the General Tax Levy (1%) and the Voted Indebtedness (voter & bonded) tax rates to the value of the Tax Roll. This function is called "extending the Assessment Roll." The Extended Roll is then sent to the Treasurer and the Tax Collector for individual tax bill distribution and payment collection. The Treasurer receives the Extended Roll, prints the property tax bills and mails them to the names and addresses on the Roll. When you send your remittance to pay your tax bill, the Treasurer and Tax Collector then posts that payment to your property.

**Q: If I have other properties I would like \_\_\_\_\_ to review, what should I do?**

A: Attach your other property information to the stub above with a check in the amount of \$189.00 per property, made payable to \_\_\_\_\_. Upon receipt of your service fee, \_\_\_\_\_ will thoroughly review your individual property value.